



Annual General Meeting Minutes

Date 6th November 2025

Time 7 pm

Location Bruntsfield Hotel

Author Sue Slater

Attendance:

Committee members:

President	Euan Munro
Vice President	Sue Slater
Chairperson	Rick Brown
Secretary	John McMillan
Treasurer	Jackie Reid
Road, Track & TT	Alan Dean
Under 40s development	Emma Borthwick
Youth convener	Kasia Faraday
Coaching convener	Alastair Webb
Membership Services	Graham Jones
Triathlon convener	Stephen McCullough

Other members:

Sandra Murdoch	Niall MacDonald
Linda McLean	Ken Whitson
Hugh Thomas	Douglas Cook
Steve Canney	Billy Ford
Liz Ball	Nick Connor
Colin Russell	Scott Bell
Jarlath Flynn	Phil Darby

Apologies for absence:

Club Wellbeing and Protection Officer	Simon Innes	
Off Road Convenor	Andreas Schaefer	
Cliff White	Paul Regin	Gareth George
Caron Stoker	Sonya Crawford	Colin Crawford

1. Openings

The meeting was opened by President Euan Munro who led tributes and a moment of silence for two members of the club who had recently passed away: Neal Doggett and Arnott Kidd.

2. Minutes of 2024 AGM for approval

The 2024 AGM minutes were approved without amendment.

3. Matters arising and actions from 2024 AGM for approval

There were no matters arising, nor actions from the 2024 AGM minutes.

4. Annual report of Club Committee

The 2025 annual report opened for discussion / comment. Members of the committee and the club Development Officer gave brief summaries of their sections of the report. There were no questions arising.

5. Treasurer’s report and approval of accounts

The amended 2024 accounts were presented. These have been adjusted following the auditor’s review so that changes were reflected through the income and expenditure account and a liability in respect of volunteer points has been added to the balance sheet. The draft 2025 accounts were also presented. These are yet to be reviewed by Alan Burke the auditor.

6. Fixing of 2025-36 subscription levels

The proposed increases to membership fees are as follows:

Membership fees 2024/25		Proposed 25/26
Adults	£30	£35
Juniors	£10	£14
Youth (under 16)	£6	£10
Unwaged	£15	£17.50
5 yr	£120	£140

This increase in membership fees is in part to support the increased size of the Youth Race Team. At present we do not have sponsorship in place for the Youth Race Team beyond the end of this financial year.

The committee took an action to clarify who qualifies for the “unwaged” category of membership.

Description	Target date
Clarify who qualifies for the unwaged category of membership.	End Nov 25

7. Voting Items Agenda

- Membership price increase (as detailed above) – passed with a clear majority of members present.
- Additional of non-profit statement to Constitution

It was proposed that the following statement is added to our current Constitution to make us more attractive to potential sponsors and help us qualify for a greater range of grants:

1.3 The Club is a not-for-profit organisation.

Vote passed with clear majority of over two-thirds of the members present.

- Lifetime membership for Graham Jones, Steve Canney and Euan Munro.

Vote passed with clear majority of the members present.

8. Discussion Items Agenda.

- Volunteers

Alan Dean noted that the club was significantly indebted to the many volunteers who give their time to make our events so successful. He highlighted the volunteer points system that enables volunteers to earn points that can be cashed in against club kit or casual wear. There is now also an annual volunteers get together which included an entertaining quiz this year. Alan also committed to circulating the draft race dates as widely as possible to inform volunteers and to avoid clashes.

There was some discussion about whether the club’s pool of volunteers was increasing or whether the same people were doing most of the volunteering. It was suggested that the annual report should include some sort of measure, for example the number of super volunteers or the number of people in the WhatsApp group or Sign Up Place.

Jarlath Flynn talked about a number of bike bus initiatives that he had helped to set up with schools in Edinburgh. He asked for support from more ERC members to help lead or marshal these bike buses. It was noted that several parents of youth members already help out with some of the bike buses, but are not members of ERC themselves. An associate membership was discussed.

Circulate draft events dates as widely as possible	Ongoing
Clarify suitable roles for volunteers under the age of 18, and also associated responsibilities of organisers/parents. Also clarify how under 18s, who may not have an email address, can claim accrue volunteer points.	End Nov 25
Add measure of number of volunteers to annual report.	Oct 2026
Bike bus volunteers, associate membership, link through Youth Section.	Dec 26

- Changing Club Status- Update (see appendix 1)

Sue Slater spoke briefly about the discussions the committee had undertaken recently in relation to a possible change in the legal status of the club. Details are included in Appendix 1.

Scott Bell suggested that a Community Interest Company status could also be considered.

9. Election of club officials:

Position	Nominee	Proposed by	Seconded by:
Chairperson	Richard Brown	Emma Borthwick	Jackie Reid
President	Alastair Webb	Euan Munro	Phil Darby
Vice President	Sue Slater	Linda McLean	Sandra Murdoch
General Secretary	John McMillan	Ken Whitson	Sandra Murdoch
Treasurer	Jackie Reid	Sue Slater	Colin Russell
Membership Services convenor	No nominations received		
Club Wellbeing & Protection Officer	Simon Innes (deputy Alan Flynn)	Kasia Faraday	Colin Russell
Coaching Convenor	Alastair Webb	Euan Munro	Phil Darby
Road, Track & TT Convenor	Alan Dean	Jackie Reid	Jarlath Flynn
Triathlon Co-convenor	Stephen McCullough	Linda McLean	Emma Borthwick
Women's Officer – renamed Women's Rep	Emma Borthwick	Jackie Reid	Kasia Faraday
Youth Convenor	Kasia Faraday	Hugh Thomas	Euan Munro
Social Sub Committee	Jarlath Flynn	Sandra Murdoch	Scott Bell
Club disciplinary committee	Rob Bloor, Euan Munro, Ken Whitson; Alternate: Penny Rother	N/A	N/A

10. Appointment of auditor.

Alan Burke was thanked for reviewing the 2024 accounts. Alan will be approached to see if he is willing to examine the 2025 accounts.

11. AOB

Steve Canney asked about progress with the Communications Initiative. Various members of the committee spoke about the success of the newsletter proposed by the external review of our comms. Thanks to Scott Bell and Fraser Arnott for their hard work on this critical part of our comms strategy – there are now over 500 subscribers! The committee is also considering options to replace the current combination of LoveAdmin, Stack, the website etc. Anyone with experience that might be useful to assist with this decision and implementation was invited to contact the committee.

Steve Canney also asked about the continuation of the Accelerate Activate Programme that is currently funded by Scottish Cycling. Funding is in place until the end of March 2026, beyond which the committee is considering options.

More than one club member suggested that some sort of optional donation mechanism could be added to the membership fee notices. Additionally, an indication of what a donation of a certain amount could fund would be helpful.

How the club can best capitalise on the Grand Depart of the 2027 Tour de France was discussed. There are currently jobs being advertised at Edinburgh Council and Scottish Cycling. Once the successful applicants are in post, it was agreed the club would contact them with some ideas.

Club rides were discussed and it was agreed that allocation of ride leaders, the Development Ride and the Sunday Social Ride all needed some further thought and discussion. Sandra Murdoch is happy to help shape these rides.

Donation option with membership fee note and also through website if possible	Asap – for 2026 fees.
Club involvement / events for Tour de France Grand Depart 2027	Alastair Webb - ongoing
Club rides – ride leaders, Development Ride and Sunday Social rides	Committee and Sandra Murdoch.

Appendix 1

Legal Status decision – an explanation for the AGM

12. Introduction

Over the last few months, discussions have been held at ERC committee meetings about the merits and constraints associated with some of the different forms of legal status available to the club.

The club is currently an unincorporated community organisation. While this is a common legal status for a sports club, it means that the club does not have limited liability, and the office bearers of the club have some level of personal liability. Given that the committee members are all volunteers, a change to limit the liability of the club and ensure that the committee members are better protected is under consideration.

13. What are the options?

The option under consideration includes:

- Do nothing - Remain an unincorporated community organisation
- Change to a Company Limited by Guarantee (CLG)
- Change to a Scottish Charitable Incorporated Organisation (SCIO)

Changing to either a CLG or a SCIO are both involved procedures, including a change to all of our bank accounts.

14. What next?

There are many advantages and disadvantages related to each of the above options. These will be thoroughly assessed and documented over the coming months and members will be sent a summary of the findings. A “Town Hall” type information session is also planned for early 2026. The chosen option will then be presented for approval at the AGM in November 2026.